

REQUEST FOR DONATION from the *THIKA FOUNDATION*

Please see the guidance notes at the end for further information on completing this form.

Name and address of organisation:	Phone/fax number:
Contact name:	Email address:

Geographic location of project:

1. About your organisation (please give a brief description of your organization and how your organization contributes to conservation)

2. Need for project (Please briefly describe what issue or problem the project is seeking to address)

3. Purpose/objective(s) of project (i.c. what is the project aiming to achieve?)

4. Project activity (please give a brief description of your project and argue why it is additional to existing activities of your organization)

5. Start and end date of your project (if the project extends a one year period, please explain in which year which activities will take place)

6. How does this project fits the Thika Foundation aims and objectives and how is sustainability of the project guaranteed?

7. Breakdown of funding requested

Personnel time/costs	Travel, accommodation, subsistence	Equipment (e.g. IT)	Other	TOTAL (€)

GUIDANCE NOTES FOR THE SUBMISSION

- 1. Please read the Policy Plan of the Thika Foundation, especially Chapter 2 which describes the criteria for funding.**
- 2. Please fill in this form and add any other information needed to enable the Thika Foudation to make a decision.**
- 3. Please send this form and any further documentation you'd like to add to welcome@thikafoundation.org**